HARDSCAPE PERMIT

The purpose of this policy and form is to manage the amount of new hardscape materials being placed on the campus. Hardscape is defined as any paving material such as concrete, asphalt, and brick or concrete unit pavers. Those who wish to either change sidewalks or roads from one type of hardscape material to another must also complete this form, attach the diagram of the proposed work, and receive authorization for such a change. Note: this permit must be submitted to the University Architect first for review and approval prior to the review and approval of the Vice President for Business Operations. A minimum 30-day advance notice is required prior to the scheduled work.

This permit is for the following area (attach a site plan and details):

__________________________________________________________________________________________

__________________________________________________________________________________________

Check one:

____New paving    ___Replacement paving      ___New and replacement paving

Reason for the Change:

__________________________________________________________________________________________

__________________________________________________________________________________________

__________________________________________________________________________________________

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Area of Existing Paving to be Replaced, if applicable: ______ sq. ft.

Area of Proposed New Paving:

Area of Concrete: _____sq. ft.

Area of Asphalt: _____sq. ft.

Area of Unit Pavers: _____sq. ft.

Total Area of New Paving: ________ sq. ft.

Proposed by: _______________________________ Date: __________________________

Reviewed and Approved by: _______________________________ Date: __________________________

(University Architect)

Comments: _______________________________

Reviewed and Approved by: _______________________________ Date: __________________________

(Vice President for Business Operations)

Comments: _______________________________