



EQUIPMENT USE PERMIT

No.

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|---|--------------|-------|
| PART A - REQUEST | | |
| Section I - Requesting Party | | Date: |
| Firm Name: | Time: | |
| Address: | Phone: | Fax: |
| Contact Person: | | |
| Section II - Utilities Department Contact | | |
| Name: | Phone: | |
| Section III - Details of Equipment Use | | |
| Start Use Date: | Return Date: | |
| Equipment to be Used: | | |
| Project to be for: | | |
| Reason for Use: | | |
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| List all Persons seeking permission for use (each person to sign a Waiver and Release Agreement) | | |
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| PART B - USE PERMIT | |
| Date: | Time: |
| Permit Granted by: | Date: |
| Permit Received by: | Date: |

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| PART C - CLOSE OUT OF PERMIT | |
| Date: | Time: |
| Permit Closed by: | Date: |
| Permit Closure Received by: | Date: |